

Job Code: PGCE32

Job Title: CONFIG SPECIALIST SR

Education and Experience:

4-year degree in a technical field + 3 years of demonstrated results, or equivalent experience

Duties and Tasks:

Technical:

Strong contribution as individual contributor within ICM, or as leader of a small Information Configuration Management (ICM), or as leader of a small ICM team. Duties and tasks may involve a combination of any of the following:

- All Config Specialist II duties and tasks
- Creates ICM Plans for large projects
- Defines hierarchy of CCBs for large projects
- Performs advanced administration tasks in PDM tool

Project Execution:

Plans and executes ICM tasks
Provides direction when required
Applies ICM concepts to specific tasks

Mentoring/Coaching:

Establishes peer-to-peer mentoring relationships

Business Impacts:

Owns project interdependencies
Orchestrates ICM activities in support of successful project execution

Process Ownership:

Understands ICM process applications
Participates in continuous process improvement efforts

Knowledge, Skills, and Abilities:

Learning:

Stays abreast of ICM methodology trends, including latest PDM tools
Consistently applies ICM know-how to solving ICM issues

Innovation:

Takes initiative in proposing ideas and soliciting input

Business Impact:

Establishes and meets goals that are consistent with business objectives

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Demonstrates Leadership as follows:

Creativity:

Follows through with ideas that enhance productivity & efficiency

Optimizes across multiple team members

Risk:

Effectively balances risks taken with sound logic under own initiative

Ownership:

Solution-oriented approach to analyzing ICM issues that affect team

Interface:

Usually works independently under direction of ICM Task Lead

Solicits ideas of others regarding ICM activity and follows through

Limited, supervised outside ICM business contact

Frequent interaction with other project members

Additional: