



LOGISTICS AND
MATERIEL READINESS

ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

DEC 31 2015

MEMORANDUM FOR SERVICE ACQUISITION EXECUTIVES
DIRECTOR, JOINT CHIEFS OF STAFF (JCS J4)
DIRECTORS, ACQUISITION CAREER MANAGEMENT (DACM)
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR, DEFENSE HEALTH AGENCY
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE SECURITY SERVICES
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, HUMAN CAPITAL INITIATIVES (HCI)
DIRECTOR, MISSILE DEFENSE AGENCY
PRESIDENT, DEFENSE ACQUISITION UNIVERSITY (DAU)

SUBJECT: Recommended Continuous Learning Opportunities for the Life Cycle Logistics Career Field

- References: (a) DoDI 5000.66, "Operation of the Defense Acquisition, Technology, and Logistics Workforce, Education, Training, and Career Development Program," December 21, 2005
(b) USD(AT&L) memorandum, "Key Leadership Positions and Qualifications Criteria," November 8, 2013

Reference (a) established policy to create a professional, agile and motivated workforce and tasked the Functional Leader to develop recommendations to support implementation of the Education, Training, and Career Development Program. It also mandated that each individual in the acquisition workforce achieve 80 continuous learning points (CLPs) every two years. Additionally, Attachment 1 of Reference (b) directed that the 80-hour continuous learning requirement for Key Leadership Position (KLPs) (including the Product Support Manager) is to include 30 hours of functional specific training, 10 hours of cross-functional training, and 10 hours of executive leadership training. This memo identifies recommended CLP opportunities across the KLP requirement categories for the Life Cycle Logistics (LCL) career field, to assist logisticians in achieving the continuous learning requirement.

There are multiple of ways for personnel to achieve the continuous learning requirement and for Product Support Managers (PSMs) to do so in a manner that meets the additional KLP requirement. For example, the PSM executive-level classroom course (LOG 465 - Executive Product Support Manager's Course) addresses all of these areas and awards 73 CLPs upon completion. However, availability of LOG 465 is limited, and so below is a list of additional recommendations for continuous learning modules that are relevant to recent policy changes and initiatives within the Department. The table reflects a set of continuous learning modules that are available through the Defense Acquisition University (DAU) website and span logistics,

cross-functional areas, and executive leadership. These courses are not required; they are merely a list of suggested current topics to enhance your skills.

Course	Number of CLPs	Category
HBS 444 – Writing Skills	2	Executive Leadership
HBS 411 – Developing Employees	2	Executive Leadership
CLL 031 – PBL Contracting Strategies	4	Functional (Logistics)
CLL 033 – Logistician’s Responsibilities during Technical Reviews	4	Functional (Logistics)
CLE 301 – Reliability and Maintainability	4	Cross-Functional
CLM 047- Fiscal and Physical Accountability and Management of DoD Equipment	2	Cross-Functional
CLM 040 – Proper Financial Accounting Treatments for Military Equipment	2	Cross-Functional
CLC 051 – Managing Government Property in the Possession of Contractors	2	Cross-Functional
CLM 048 – Audit Readiness Requirements for DoD Equipment	2	Cross-Functional
CLM 201 – Serialized Item Management	3	Cross-Functional
CLE 074 – Cybersecurity Throughout DoD Acquisition	5	Cross-Functional

Another recommended way to achieve CLPs is to complete current LCL certification courses and LCL continuous learning modules that have been added or revised since the time of an individual’s certification. Most of the logistics courses at DAU have been through major revisions over the last five years. The current LCL certification requirements can be found by selecting the LCL career field at: <http://icatalog.dau.mil/onlinecatalog/CareerLvl.aspx#>. The complete list of LCL continuous learning modules can be found at: <http://icatalog.dau.mil/onlinecatalog/tabnavcl.aspx?tab=CLL>.

Logisticians should also consider attending the DoD PSM Workshop or other approved logistics and product support focused workshops and forums to stay abreast of the latest policy changes and initiatives taking place in DoD and the defense industry.

My point of contact for this initiative is Ms. Molly Mertz (mary.m.mertz.civ@mail.mil, (703) 614-6137).



Paul D. Peters
Principal Deputy