

Okta Verify Setup for DAU

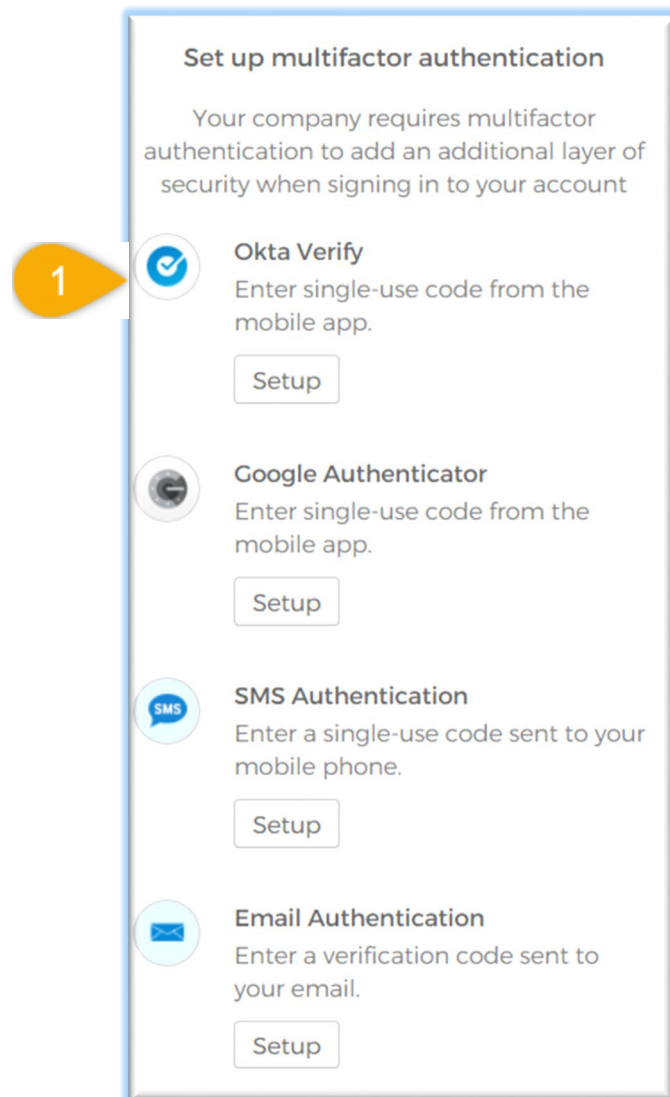
Okta Verify is a mobile app that verifies your identity. Okta Verify generates a six-digit code that you enter during the DAU login authentication process to access your account.

Setting up Okta Verify during the account activation process:

After completing Steps 1 - 7 outlined in the [Okta account activation process](#), you will be prompted to set up a multifactor.

Complete the steps below to add the Okta Verify multifactor.

Step 1: To setup Okta Verify, select the “Setup” button next to that option on the screen.

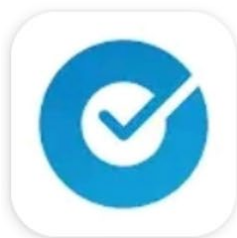
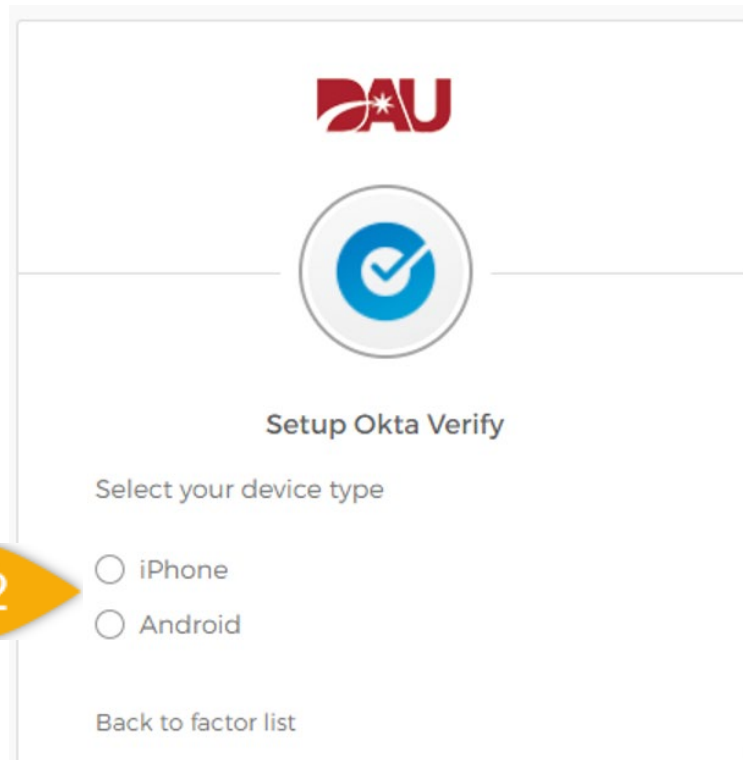


Okta Verify setup for DAU

Step 2: Select your device type.

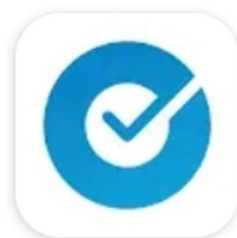
Step 3: Download **Okta Verify** to your mobile device from the App Store.

Step 4. Open the application on your mobile device.



Okta Verify

Okta Inc.



Okta Verify 

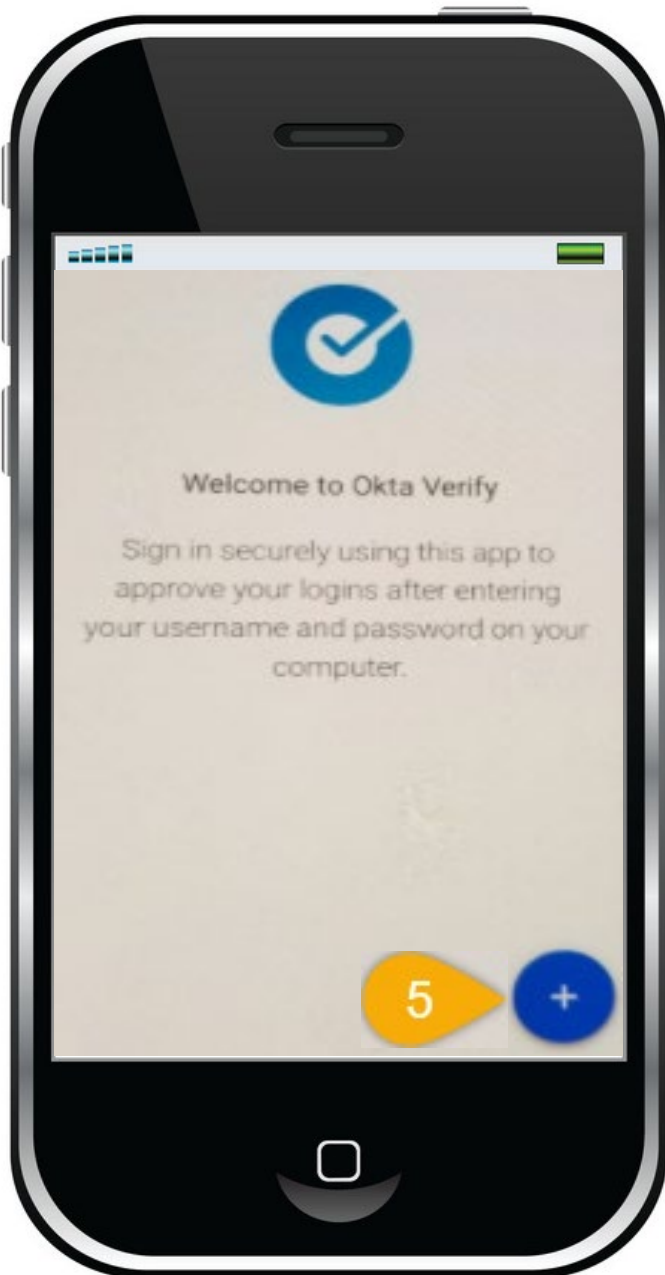
Installed



Okta Verify setup for DAU

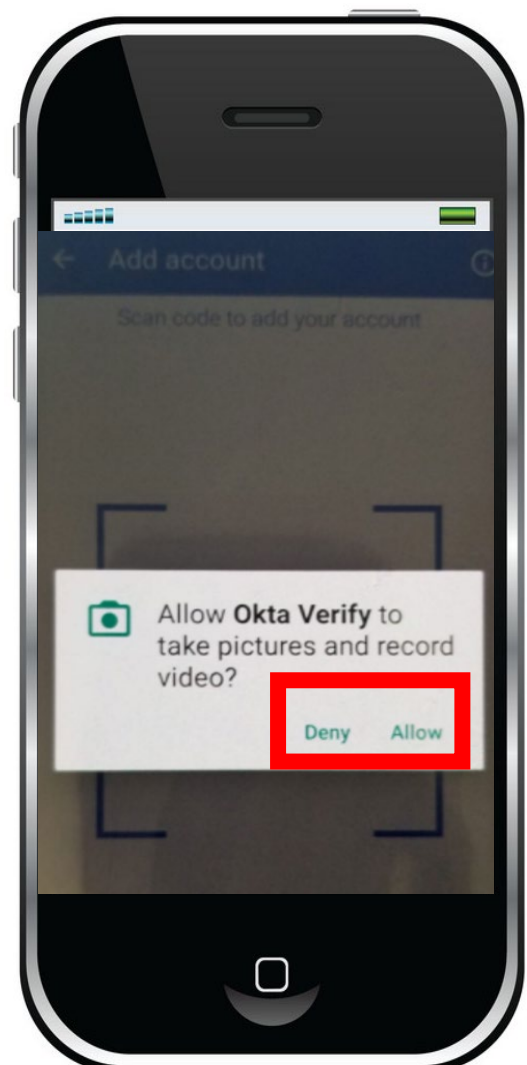
Your mobile device will display a message saying "**Welcome to Okta Verify**" if this app is not already set up for other organizations.

Step 5: Select the plus (+) symbol in the bottom right.



A screen will appear asking if you will allow Okta Verify to take pictures and record video.

- Selecting "**Allow**" will give you the ability to scan a barcode to associate your account.
 - Go to [Step 6](#) if you selected Allow.
- Selecting "**Deny**" will not allow access to your camera and you will have to enter a Secret Key to set up the app.
 - Go to [Step 10](#) if you selected Deny.

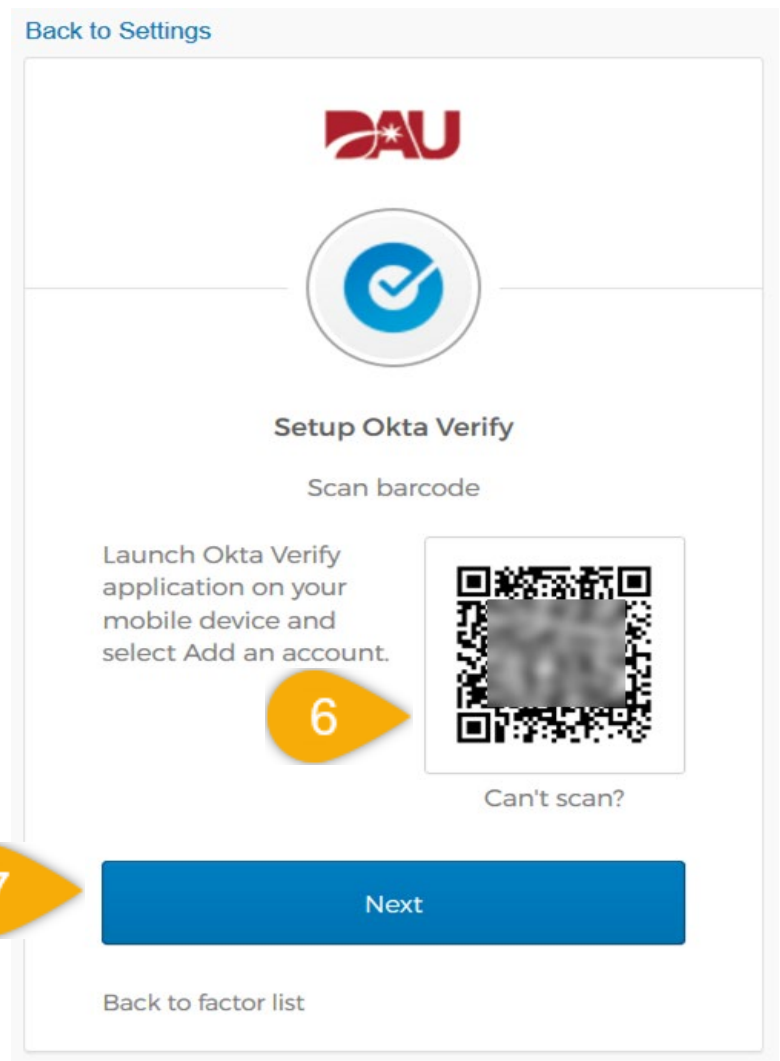


Okta Verify setup for DAU

Adding Okta Verify by scanning the barcode

Step 6: Return to the web browser and use your mobile device to scan the barcode.

Step 7: Select the “**Next**” button.



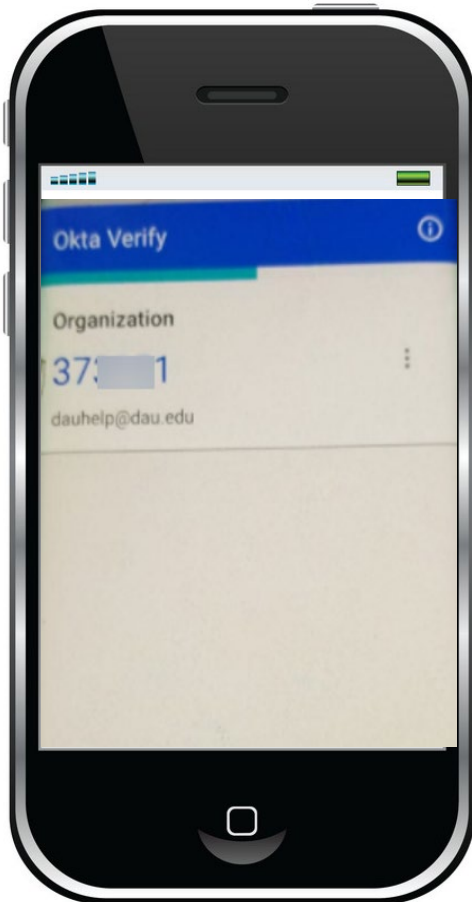
Okta Verify setup for DAU

Adding Okta Verify by scanning the barcode

Your mobile device will display a code you need to enter in the web browser to associate your account. For security purposes, the code will change after 30 seconds.

Step 8: Enter the code.

Step 9: Select the “**Verify**” button.



DAU

Setup Okta Verify

Enter code displayed from the application

Enter Code

8

9

Verify

Back to factor list

Okta Verify setup for DAU

Adding Okta Verify by scanning the barcode

If the code was entered correctly, you will be directed to your Okta dashboard. You have successfully configured the Okta Verify app to your DAU account for multifactor authentication!

DAU

Launch App

Home



Teresa

Work



Your dashboard will display the DAU resources you've been granted access to. Select the applicable tile to proceed.

IMPORTANT: If you receive an error message after entering the code, this means you entered the code from the Okta Verify app incorrectly.

Error: Your passcode doesn't match our records. Please try again.

Please go back to [Steps 8 & 9](#), returning to the Okta Verify app on your mobile device and entering the current code that's displayed on the screen.

DAU

Setup Okta Verify

Enter code displayed from the application

Your passcode doesn't match our records. Please try again.

Enter Code

37 1

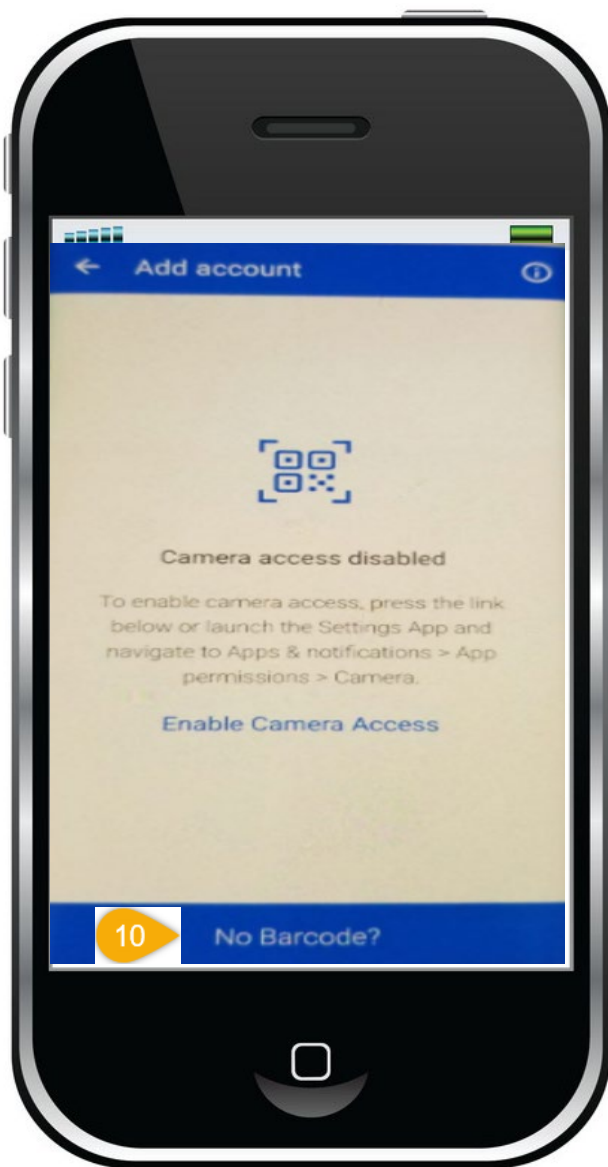
Verify

[Back to factor list](#)

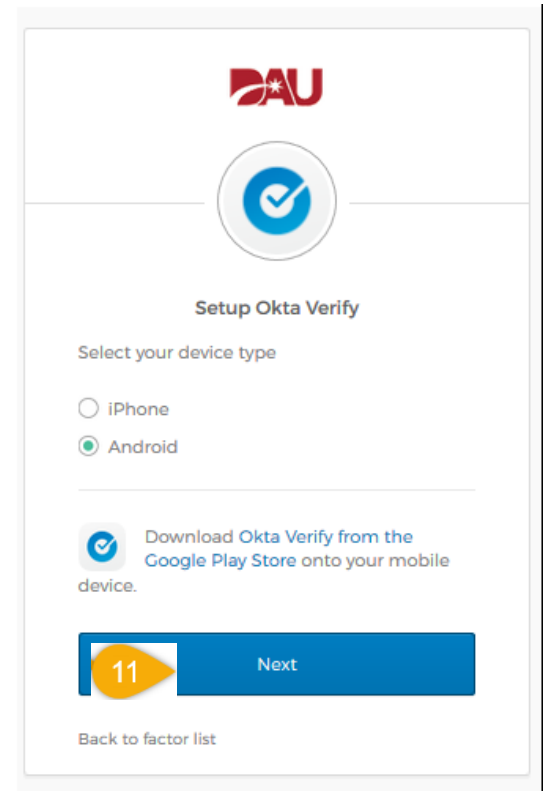
Okta Verify setup for DAU

Adding Okta Verify without scanning the barcode

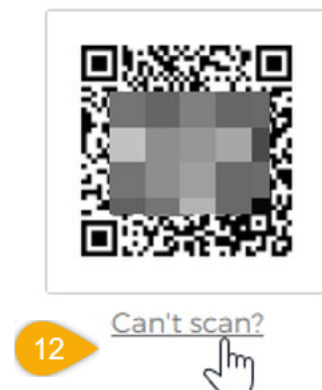
Step 10: To associate your account to Okta Verify without scanning a code on the screen, select the option at the bottom of your mobile device that says "**No Barcode?**"



Step 11: Return to the web browser you were using and select the "**Next**" button at the bottom of "**Setup Okta Verify**" page.



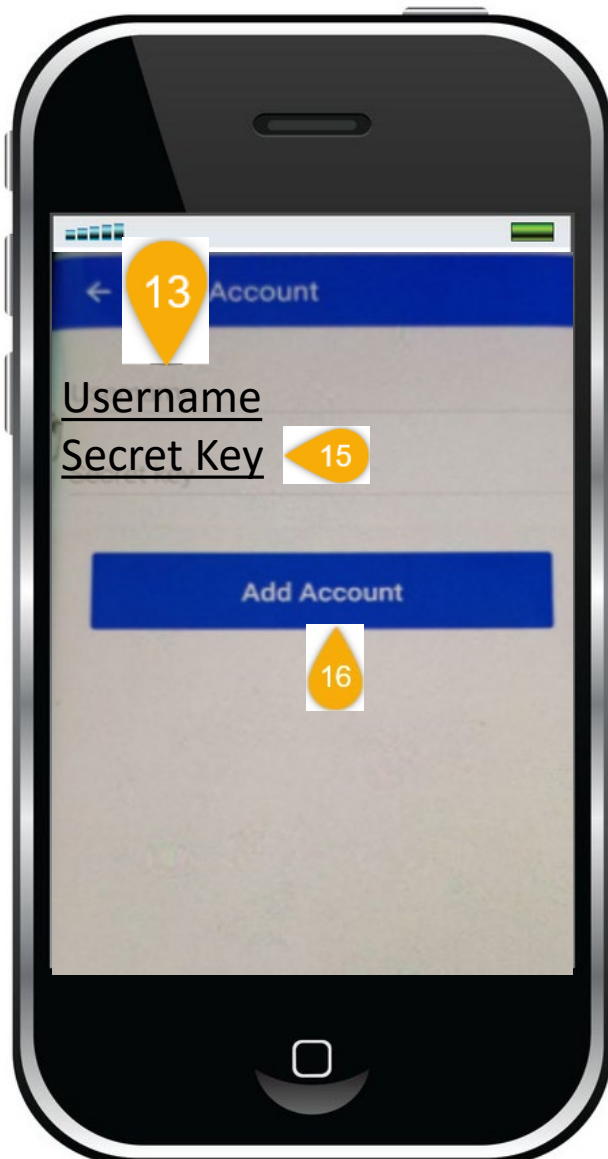
Step 12: Select "**Can't scan.**"



Okta Verify setup for DAU

Adding Okta Verify without scanning the barcode

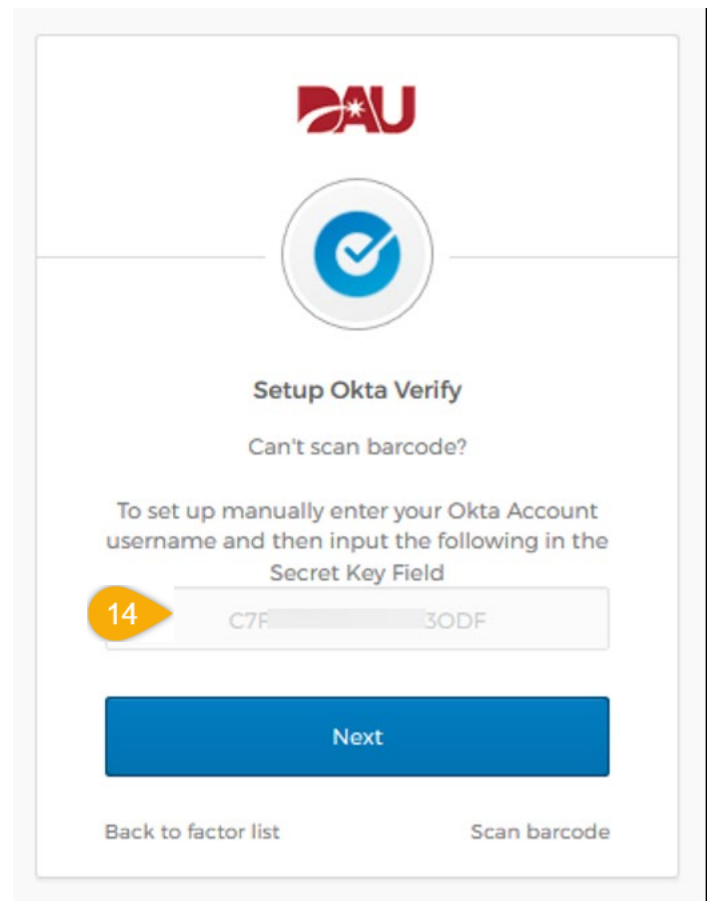
Step 13: Return to your mobile device and enter your **Username** on the first line.



Step 14: Return to the web browser to obtain the **Secret Key**.

Step 15: Enter the **Secret Key** on the second line on your mobile device.

Step 16: Select "**Add Account**".

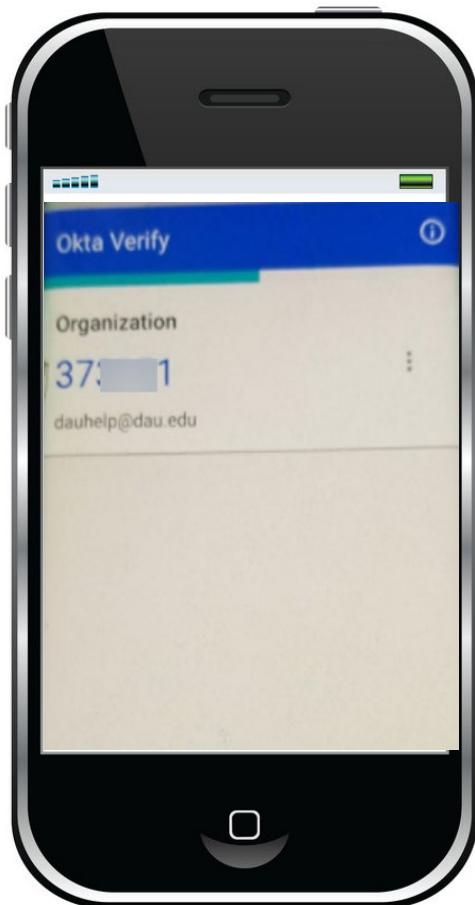


Okta Verify setup for DAU

Adding Okta Verify without scanning the barcode

Step 17: Your mobile device will display a code you need to enter in the web browser to associate your account. For security purposes, the code will change after 30 seconds.

Step 18: Select the “**Verify**” button after entering the code.



DAU

Setup Okta Verify

Enter code displayed from the application

17 Enter Code

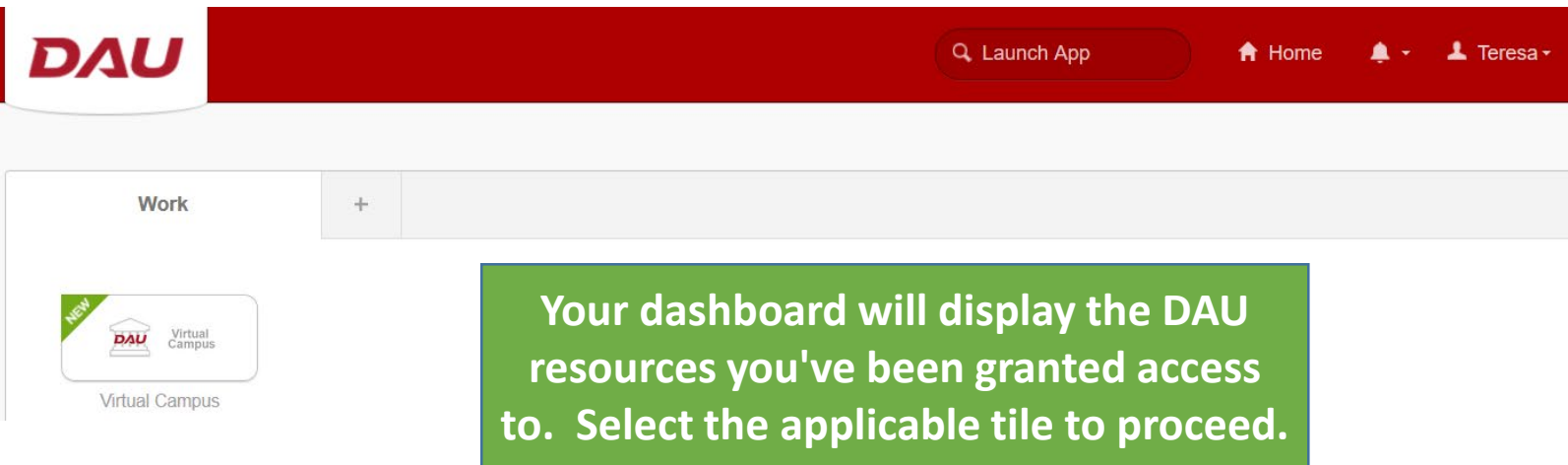
18 Verify

[Back to factor list](#)

Okta Verify setup for DAU

Adding Okta Verify without scanning the barcode

If the code was entered correctly, you will be directed to your Okta dashboard. You have successfully configured the Okta Verify app to your DAU account for multifactor authentication!



IMPORTANT: If you receive an error message after entering the code, this means you either entered the Code from the Okta Verify app incorrectly OR the Secret Key was entered incorrectly.

Error: **Your passcode doesn't match our records. Please try again.**

Guidance: We recommend you first enter the code that's displayed on the Okta Verify app into the browser again and select the "**Verify**" button. If the error is still present, the issue may be with the **Secret Key** you entered. You will need to go to [Step 19](#) to remove your DAU account from Okta Verify and start the association process over again.

A screenshot of the Okta Verify setup page. At the top is the DAU logo. Below it is a blue circular icon with a white checkmark. The text "Setup Okta Verify" is centered. Below that, it says "Enter code displayed from the application". A red error message box contains the text: "Your passcode doesn't match our records. Please try again." Below the error message is a text input field labeled "Enter Code" containing the numbers "37" and "1". At the bottom is a blue "Verify" button. A link "Back to factor list" is at the very bottom.

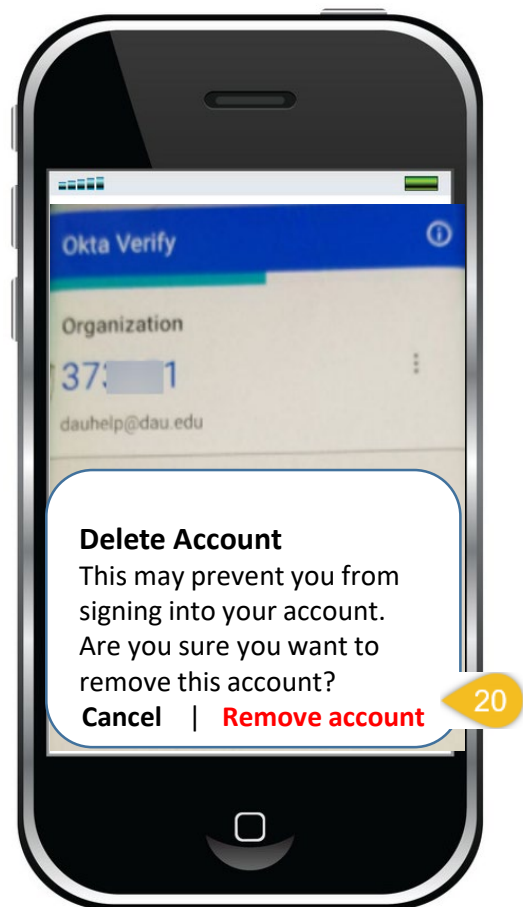
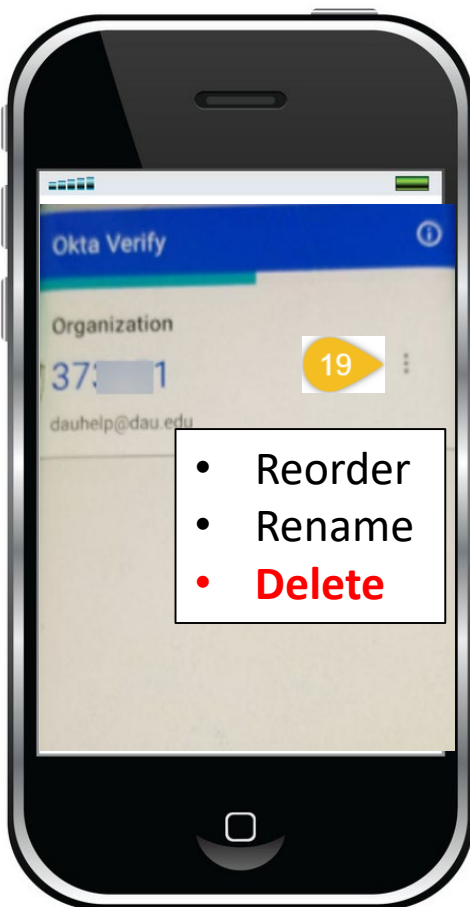
Okta Verify setup for DAU

Removing your DAU account from Okta Verify

Return to your mobile device and open the Okta Verify app.

Step 19: Select the three dots to the right of your DAU account to expand the menu and then choose “**Delete**” from the list.

Step 20: Select “**Remove account**” at the bottom and return to [Step 5](#) to start the process over.



For additional support, please view the [DAU Okta FAQs](#) or send an email to DAUHelp@dau.edu for assistance.