

PERFORMANCE WORK
STATEMENT FOR
492 SPECIAL OPERATIONS
WING MISSION
REHEARSAL TRAINING
(MRT), ASSAULT ZONE
(AZ) AND
CALL FOR FIRE SUPPORT

HURLBURT FIELD,
FLORIDA

22 Dec
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SECTION 1.0 - DESCRIPTION OF SERVICES

1.1. General Task Description. The mission of the 492 Special Operations Training Group (SOTRG) under the 492nd Special Operations Wing (SOW), is to conduct specialized training of combat-ready Special Operations Forces (SOF) to conduct covert, clandestine, and contingency operations with SOF mobility, ISR, and Strike. The 492 SOTRG requires contracted Mission Rehearsal Training (MRT) ground party personnel, Assault Zone (Landing Zone (LZ) and Drop Zone (DZ)) controllers and range operations personnel to support 492 SOW Flying Training Unit (FTU) Programmed Flying Training (PFT) requirements.

1.2. Specific Task Description. Under the 492 SOTRG, the contractor shall support the 492 SOW FTU PFT and continuation training requirements in areas/locations designated by the training mission or scenario. The contractor shall provide all personnel, supervision and other services necessary to perform the following:

1.2.1. Mission Rehearsal Training (MRT) Support 492 SOW aircraft, Combat Aviation Advisor (CAA) initial qualification and CAA aircraft training, upgrade qualification, 492 SOW ground training, and continuation training sorties by emulating friendly and opposing forces. Friendly force team lead will emulate a Joint Terminal Attack Controller (JTAC), Ground Force Commander (GFC) or air assets as required. The opposing force team lead will direct personnel as necessary to mimic enemy Tactics, Techniques, and Procedures (TTPs). Conduct operations using encrypted radios, at least one vehicle per team, and at least two total personnel per team. Primary duty locations will be in the Eglin Test and Training Complex (ETTC) and Hurlburt Field, FL. Other locations may be specified by the government.

1.2.2. Assault Zones (LZ and DZ). The type of landing zones will be mission specific and can include, but not be limited to dirt LZs, military installations and commercial or municipal airports. The majority of anticipated LZs will be within the ETTC. Other LZs may be used as required to support training. Supported assets include, but not limited to PC-12, U-28, C-145, C-146, MC-130 and CV-22 aircraft.

1.2.3. Range Operations (Range Ops). Support AC-130 aircraft live fire training by providing ground parties to assist in range clearance, occasional simulated calls for fire and comm-out procedures training. Primary duty locations will be ETTC range locations. Other locations may be specified by the government.

1.3. Specific Requirements.

1.3.1. MRT: The contractor shall show at the predesignated aircrew briefing location 3+30 hours prior to scheduled takeoff, or as required by scenario timeline, to receive scenario briefing. The contractor shall be set up, operational and ready as designated by the training scenario, and operate until mission completion or end of authorized crew duty day for the type mission as specified in Para 4.1.3.

1.3.1.1. Be capable of readily adapting to new government-provided equipment

reconfiguration, upgrade and modernization. The contractor shall also employ new techniques and technologies presented by the government to keep procedures and capabilities abreast of mission requirements.

1.3.1.2. Be capable of operating a wide range of specialized equipment, weapons and vehicles to include, but not limited to, laser pointers, UHF/VHF/FM/HF/SATCOM radios, current Global Positioning System (GPS) equipment, overt/covert lights and marking devices and pyrotechnics. Be capable of operating radios in secure mode with Communications Security (COMSEC).

1.3.1.3. Maintain an inventory of all government provided equipment.

1.3.2. Assault Zone: The contractor shall be set up, operational and ready thirty (30) minutes prior to mission start time, or as designated by the training scenario, and operate until mission completion or end of authorized crew duty day for the type mission as specified in Para 4.1.3.

1.3.2.1. Comply with Air Traffic Control (ATC) phraseology, marking and procedural guidance specific to LZ and DZ operations in FAA JO 7110.65, AFI 13-217 Drop Zone and Landing Zone Operations, and other regulations as applicable.

1.3.2.2 Follow procedures outlined in local operating directives for ETTC. If missions are conducted outside of the ETTC area of responsibility, ensure procedures are followed in accordance with the local regulations provided, in addition to ETTC directives, as required.

1.3.2.3 The contractor's support shall be as required by the specific scenario. Missions are normally conducted within 75 miles of Hurlburt Field, FL. The contractor may be required to perform mission support at other local locations as directed by the government.

1.3.2.4 All contractor personnel must be capable of providing fast-paced/high-stress training support in austere locations using Night Vision Devices (NVDs), under inclement weather conditions and may be required to work irregular hours.

1.3.2.5 Comply with OSHA and other applicable laws and regulations for the protection of employees.

1.3.2.6 The contract will require at least two (2) contractors to maintain a Commercial Driver's License and hazardous material (HAZMAT) training in order to transport explosives, and all contractors will be current on HAZMAT training requirements in order to handle and use explosives. Contractors may be expected to transport, handle and employ government provided training explosives.

1.4. Specific Functions. The contractor's functional areas of responsibility include assistance in assault zone setup and control; MRT ground party team lead; training of Air Force personnel; malfunction, accident and/or incident response; augmentee management and other duties as identified below.

1.4.1. MRT Operations. The contractor shall provide a minimum of four (4) qualified MRT personnel for each sortie supported. They must be capable and qualified to lead both friendly and opposing forces to allow for flexibility in scenario management. Deviations from these personnel requirements will be at the discretion of the government and as allowed by specific mission requirements. Military personnel may sometimes be available to serve as additional role players within the MRT teams. Should this happen, they will be under the direction of the MRT team lead.

1.4.1.1. MRT Team Lead(s). The friendly forces team lead will be proficient at role-playing a Joint Terminal Attack Controller (JTAC) and Ground Force Commander (GFC), to include scheme of maneuver and radio communications. The opposing forces team lead will be proficient with applicable enemy TTPs and be able to direct less experienced personnel in their execution. All team leads will be capable of emulating communications from air assets typically used for support of special operations ground forces.

1.4.1.2. Team leads will have overall responsibility for vehicle operations, COMSEC and personnel safety while conducting operations.

1.4.2. Assault Zone Operations.

1.4.2.1. The contractor will normally provide a minimum of one (1) qualified Landing Zone Controller (LZC) and one (1) qualified Landing Zone Safety Officer (LZSO) at the LZ during operations. The contractor will normally provide a minimum of one (1) qualified Drop Zone Controller (LZC) and one (1) qualified Drop Zone Safety Officer (LZSO) at the DZ during operations. The LZC/DZC is to provide air traffic control (ATC) services and meet the responsibilities listed in AFI 13-217 and FAAH JO 7110.XX. The LZSO/DZSO is to observe/evaluate factors that may adversely affect safety and efficiency and will meet the responsibilities listed in AFI 13-217.

1.4.2.1.1. Where ATC may not be required, such as operating on uncontrolled civilian runways, one contractor will be allowed for operation. Deviations from standard personnel or team requirements will be at the discretion of the government and as allowed by applicable regulations.

1.4.2.1.2. The government reserves the right to supplement the use of aircrew members trained IAW AFI 13-217 to act as the LZSO or DZSO.

1.4.2.2. Mark the LZ or DZ in the appropriate Airfield Marking Pattern (AMP) in compliance with AFI 13-217 or as coordinated. If electronic navigational aids (NAVAIDS) are used for LZ or DZ operations, the contractor will be responsible for their proper operation such as frequency settings, placement and alignment.

1.4.2.3. Provide marshalling services for parking and movement of aircraft as the mission requires in accordance with AFMAN 11-218.

1.4.2.4. Ensure vehicle and/or pedestrian control measures are in place as required by ATC standards. This is the primary duty of the LZSO/DZSO while the primary LZC/DZC maintains control and communication with the aircraft.

1.4.2.5. Assemble, operate, and continuously monitor all radios. Contractor will be familiar and proficient with all assigned radios, attachments and accessories.

1.4.2.6. Conduct limited weather observations per AFI 13-217 and provide them to the participating aircraft. This typically includes observation of weather phenomena affecting the LZ or DZ, surface wind speed and direction, altimeter settings, and when possible, temperature and pressure altitude.

1.4.2.7. Transportation. The contractor shall provide terrain-appropriate vehicles capable of highway and limited off-road, i.e., dirt roads, travel while carrying personnel and equipment to complete all mission requirements. All contractor provided vehicles will be for contractor use only. Government personnel are not authorized to operate contractor furnished vehicles for services within the performance work statement.

1.4.2.8. Contractor vehicles assigned to the MRT contract shall be maintained and kept in clean/operational order at the contractor's expense.

1.5 Deliverables/Format. The contractor shall keep the PM and the COR, and others as designated by the CO, informed of task status and progress by regular correspondence or meetings. Provide the government the following products:

TITLE	DATE of 1st Submission	As of Date	Date of Subsequent Submission	DIST	Copies
Monthly Status Report	1st Month after award	10th day of each month	Monthly	COR	1EA
Mishap Report	As Required		As Required	As Required and COR	1EA
Quality Control Plan	Post Award conference.		When changes occur	CO	1EA

Safety and Health Plan	10 Days after contract award		When changes occur	CO and COR	1 EA
Safety and Health Management Report	As Required	NLT 24 hrs. after the incident	As Required	COR	1 EA
Equipment Inventory List	7 calendar days after the start of the contract period	10 days after a new performance period	Quarterly	COR	1 EA
Service Contract Reporting	Fiscal Year	31 Oct	Annually	SAM.gov	1 EA
Contractor employee qualifications	Within 10 days of assuming duties		Within 10 days of assuming duties	CO and COR	1 EA
Contractor Employee Listing	3 days prior to performance		When changes occur	CO and COR	1 EA
DD Form 254	Contract award			CO and COR	1 EA

1.5.1 Monthly Status Report. As a minimum monthly status report will include total daily and monthly man-hours, total mission hours, crew rest impact, daily number of operations supported, missions not supported, reasons for non-support and equipment usage, and identify the two (2) contractors maintaining a Commercial Driver’s License and hazardous material (HAZMAT) training. Contractor shall also include a detailed status report on ETTC and other tasked Landing Zones to include type aircraft and number of landings and approaches per type aircraft. The contractor shall submit the first report no later than ten (10) calendar days after the first full month after contract award. Subsequent submittals shall be monthly no later than ten (10) calendar days after the end of each month.

1.5.1.1 Quarterly, the contractor shall submit updated equipment list to the COR.

1.5.1.2 Metrics. The contractor shall provide a copy of the metrics data along with analysis to the COR and the CO in the Status Report not later than ten (10) calendar days after the last day of each month. Metrics shall address each SS item and any other contractor identified metrics that will enable successful performance of the contract requirements.

1.5.1.3 AF Form 4304, *Drop Zone Landing Zone Control Log*. Complete AF Form 4304 for every mission set and each individual zone and file in contractor’s work area. Completed forms will be readily available for inspection by the COR at any time. Copies of all documents will be provided upon request.

1.5.2 Mishap Report. Ensure employees and subcontractors promptly report pertinent facts regarding mishaps involving reportable damage or injury to the AFSOC VPP Office and cooperate (IAW AFI 91-204) in any Air Force safety investigation. Cooperation will include toxicology testing.

1.5.3 Quality Control. The contractor shall provide a Quality Control (QC) Plan in accordance with Paragraphs 1.5.3.1 through 1.5.3.7 below.

1.5.3.1 QC Plan Contents. The contractor's QC Plan shall include a detailed description of the processes to be used during performance to ensure the services meet or exceed the requirements of this contract. The plan shall:

1.5.3.2 Provide for systematic, early identification of non-conforming services.

1.5.3.3 Develop metrics to track performance trends with particular emphasis on Services Summary (SS) items in this PWS.

1.5.3.4 Detail corrective actions required to ensure timely and acceptable performance in accordance with the PWS.

1.5.3.5 Identify organizational placement of the inspectors.

1.5.3.6 Describe the contractor's quality and safety partnering approach with the government to ensure mission objectives are met.

1.5.3.7 Shall include control procedures for safety, training, and reporting.

1.5.3.8 Revisions. Revisions to the plan to assure contractor compliance with the requirements of the contract may be required at any time during performance of the contract. The contractor shall make appropriate revisions and obtain acceptance of the revised plan from the CO. Revised copies of the QC Plan shall be provided to the contracting officer and COR upon approval from the CO.

1.5.4 Safety and Health Plan. The Contractor shall submit a Safety and Health Plan and corresponding site safety checklist to the Contracting Officer 10 days after contract award. The Contractor's plan shall include appropriate measures to ensure the Contractor reacts promptly to investigate, correct and track alleged safety and health violations and/or uncontrolled hazards in Contractor work areas. Refer to CAFB Clause 2009-1, "Air Force Voluntary Protection Program (AF VPP) Elements for Requirements Documents" for what the plan shall include.

1.5.5 Safety and Health Management Report (S&HMPR). The Contractor shall submit Days Away, Restricted, and or Transfer Case Incident Rate (DART) and Total Care Incidence Rate (TCIR) and OSHA Form 300A annually to the CO for consolidation and submission as part of the installation's annual VPP Safety and Health Management report. DART and TCIR rates are due by the 15th of January of each year.

1.5.6 Identifying and Reporting Hazards and Mishaps:

1.5.6.1 The contractor shall promptly report to the COR hazards and mishaps involving Air Force personnel, facilities, and/or equipment.

1.5.6.2 The contractor shall provide requested information and/or assistance to the Wing Safety Office during the course of Air Force mishap investigations. The contractor shall be responsible for investigating and reporting mishaps involving only the contractor’s personnel, equipment, and/or facilities. The contractor shall immediately notify the Squadron Safety Representative of any on-the-job injury and/or death of a contractor employee.

SECTION 2.0 - SERVICES SUMMARY

2.1 SERVICES SUMMARY (SS). The contract service requirements are summarized in performance objectives that relate directly to mission essential items. The performance thresholds briefly describe the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success and acceptable (satisfactory) performance. Procedures set forth in FAR 52.212-4(a), Contract Terms and Conditions – Commercial Items, “Inspection/Acceptance” will be used to remedy all deficiencies.

Service Summary Item	Performance Objective	PWS Paragraph	Performance Threshold
1	Contractor performance met FTU PFT training requirements.	1.2, 1.3, 1.4	Contractor provided MRT training for students in Combat Aviation Advisor (CAA) initial qualification and CAA aircraft training, upgrade qualification, 492 SOW ground training, and continuation training sorties by emulating friendly and opposing forces IAW PFT SOIs. Contractor received no more than two (2) written customer complaints during the performance period. Customer complaints were successfully resolved within five (5) workdays of notification, 100% of the time.
2	Complied with all security requirements.	4.6.1.5, 4.11	100% of employee clearances are submitted to COR and CO prior to performance start date. All security requirements must be met and maintained 100% of the time. Zero security violations identified during performance.

3	Contractor met required delivery schedule. This element applies to contract performance including timely submission of all deliverables identified in the PWS.	1.5	No more than three late deliverables semi-annually, and no more than five days late. No more than two set of corrections/edits for accuracy or agreed to format quarterly; with all corrections accomplished within two working days.
4	Contractor will provide a stable workforce.	4.5 4.6 4.7	Initial employee fills must be completed within 30 days of contract award. Key Personnel replacements must be filled within 14 days of position vacancy. All other replacements must be filled within 30 days of position vacancy. No more than 2 vacancies not filled per period of performance within the specified period of time listed above.

SECTION 3.0 – GOVERNMENT-PROVIDED PROPERTY AND SERVICES. The government shall furnish or make available to the contractor information, materials, equipment and other property deemed necessary by the government to accomplish this support as listed in the paragraphs below. The contractor will be in charge of establishing and maintaining a government equipment account IAW AFMAN 23-110 Volume II.

3.1. Computers.

3.1.1. The government shall supply ten (10) computer workstations and one (1) network printer for contractors to accomplish all contract, mission and military support-related activities required by the contract.

3.1.2. All contractor personnel are required to obtain Common Access Cards (CAC) for access to the government computer network. Contractor will coordinate with the COR for obtaining CACs.

3.2. Workspace. The government shall provide a reasonable work area to store equipment, conduct briefings, coordinate missions, post schedules and other duties to support this contract.

3.2.1. Workspace shall have a desk, chair, cabinet for storage, telephone and restroom access. Contractor is required to maintain the workspace in a clean and orderly fashion to include emptying trash cans, vacuuming, mopping and dusting as required.

3.2.2. Scheduling boards will be provided to display all current mission information.

3.2.3. Company safety and required display information will be posted on bulletin boards provided by the contractor.

3.3. Communications. The government shall provide radios and other communication devices to meet mission requirements. All contractors will be familiar with the operation, care and security of all devices. The government will be responsible for preventative maintenance and repair of radios. The contractor shall maintain issued radios and equipment in good working condition.

3.4. Equipment. The government equipment provided under this contract is listed in Appendix 3. The government will provide the equipment for performance of the contract; however, the Government remains accountable for the equipment.

3.4.1. The COR, 492d Special Operations Training Support Squadron Commander or the Director of Operations will be final authority on all materials and equipment acquisition determined to be necessary to directly benefit the support of the contract.

3.4.2. An inventory of government provided equipment shall be conducted no later than 7 calendar days after the start of the contract period, and not later than 10 calendar days before the completion of each contract period (i.e. option periods). The Contractor and the COR shall conduct a joint inventory of all government-provided equipment. Items of equipment missing or not in working order shall be recorded and the Contracting Officer notified in writing. The Contractor and the COR shall jointly determine the working order and condition of all equipment and document their findings on the inventory. The government provided equipment provided under this contract is listed in Appendix 4.

3.4.3. The contractor shall be responsible for wearing required personal protective equipment (PPE) dictated by the mission or training scenario and maintain issued equipment in good working condition.

SECTION 4.0 - GENERAL INFORMATION

4.1 Quality Control. Quality control is the Contractor's responsibility. The Contractor shall develop and maintain a quality control program to ensure MRT and other support services are performed in accordance with commonly accepted commercial practices and this PWS. The Contractor shall develop and implement a Quality Control Plan that contains procedures to identify, prevent, and ensure non-recurrence of defective services. The Quality Control Plan shall contain quality control procedures addressing each SS item identified in paragraph 2 above and 1.5.3. The Quality Control Plan shall also contain procedures for keeping the Contractor's Contract Manager and corporate office of all issues affecting quality.

4.1.1 The Quality Control Plan shall be designed so that Contractor personnel performing the QC function shall have sufficient, well-defined responsibilities, authorities and organizational freedom to identify and evaluate quality problems and to initiate, recommend, or provide solutions.

4.1.2 The Contractor shall submit a final copy of their Quality Control Plan for acceptance at the Post Award conference. Any changes to the Quality Control Plan shall be submitted to and accepted by the Contracting Officer prior to implementation. The Contractor shall submit an updated and dated Quality Control Plan within three (3) business days to the CO and COR of any changes or modifications made to the existing plan.

4.1.3 The Contractor shall maintain records of all contractor quality control audits and inspections. The quality control records shall indicate the nature and number of observations made, the number and type of deficiencies found, and the nature of corrective action taken, as appropriate.

4.2 Quality Assurance. The Government will inspect and evaluate the Contractor's performance to ensure services are received in accordance with requirements set forth in this contract. The COR will periodically inspect by validating actual task performance, physically checking an attribute of the completed task, checking a management information report, investigating customer complaints, conferring with facility managers, or otherwise inspecting the task or its results to determine whether or not the performance meets the standards contained in this PWS. This validation record then becomes the official Air Force record of the Contractor's performance. When a performance threshold has not been met or contractor performance has not been accomplished, the COR will initiate and provide the Contracting Officer a deficiency report for issuance to the contractor. The contractor shall respond IAW instructions provided and return it to the CO within three (3) calendar days of receipt.

4.2.1 COR Surveillance. The COR shall evaluate the contractor's performance through periodic random ground observation visits; intermittent on-site surveillance of the contractor's Quality Control Program using the standards contained within their Quality Control Plan for performance of this PWS; the Combat Control Career Field Education and Training Plan (CFETP); and receipt of complaints. The COR may inspect each task as completed and may increase number of quality control inspections if deemed appropriate because of repeated failures discovered during quality control inspections or because of repeated customer complaints. Likewise, the government may decrease the number of quality control inspections if performance dictates. When an observation indicates defective performance, the COR shall require the PM or alternate at the site to initial the observation on the COR surveillance document. The initialing of the observation does not necessarily constitute concurrence with the observation, only acknowledgment that the contractor was made aware of the defective performance. Government surveillance of tasks not listed in the Services Summary of this PWS may occur during the performance of this contract. Such surveillance shall be accomplished according to standard inspection procedures or other contract provisions. Any action taken by the COR as a result of surveillance shall be according to the terms of this contract.

4.2.2 Customer Complaints. All customer complaints shall be provided to the COR. The COR shall coordinate customer complaints with the contractor to validate the complaint. However, the COR shall make a final determination of the validity of customer complaint(s) in cases of disagreement with the customer(s).

4.3 Periodic Progress Meetings. The CO, Functional Commander, COR, other government personnel as appropriate, and the Contractor shall periodically meet to discuss the Contractor's performance. The following issues shall be discussed: opportunities to improve the contract, any modifications required of the contract, unsatisfactory inspections and trends against each

performance objective observed, positive performance and steps taken by the Contractor to prevent unsatisfactory occurrences in the future. The Contractor shall provide a summation of unsatisfactory inspections and customer complaints and provide insight into any identified trends.

The minutes of these meetings will be reduced to writing, signed by the CO and any other signatures as deemed appropriate, distributed to the functional area and the contractor. Should the contractor not concur with the minutes, the contractor shall provide a written notification to the CO identifying areas of non-concurrence for resolution. The CO may require the contractor's field staff to meet with government personnel as deemed necessary.

4.4 Place of Performance. Hurlburt Field, Florida. Reference paragraph 1.3.4. of this PWS.

4.4.1 Duty Location. The anticipated office locations are on Hurlburt Field, building 91255. In addition, the Contractor will perform duties at local and off-station training areas/ranges. Training locations outside of the assigned squadron will be designated by the COR, 492 SOTRSS Commander or Director of Operations or designee of these individuals. Personnel may be required to operate or travel via a variety of transportation modes to arrive at these locations.

4.4.2 Support Hours. The contractor shall perform services required under this contract in accordance with the designated times as coordinated and scheduled. Hours and days of operation shall coincide with the local flying schedule. The contractor must have personnel available to support mission scheduling five (5) days a week with the option to support six (6) days per week, twice per calendar month. The contractor must effectively manage the personnel assignments in such a manner as to maximize qualified coverage of the dynamic training support mission without denying scheduled services.

4.4.3 Crew Rest and Duty Periods. Contractor shall not exceed a 40-hour work week. Overtime is not authorized.

4.4.3.1 MRT Ground Party. Contractors performing MRT duties:

4.4.3.2 Duty period begins when personnel report for mission, briefing, or other official duties. This includes show times at designated duty locations or at the office for pre-mission preparation.

4.4.3.2.1 Duty period shall not exceed fourteen (14) hours.

4.4.3.2.2 After twelve (12) hours of continuous duty, personnel may no longer perform duties that include the use of explosives.

4.4.4 A 10-hour uninterrupted break must occur before the next scheduled duty time/show time for the performance of MRT duties.

4.4.4.1 Contractor shall manage duty periods to ensure a minimum block of ten (10) hours is available to support aircraft training missions. This begins at the pre-mission briefing with the crew and ends after returning back to base from the training area.

4.4.5 Assault Zone Operations. Contractors performing LZC/DZC or LZSO/DZSO duties:

4.4.5.1 Duty period begins when personnel report for mission, briefing, or other official duties. This includes show times at designated duty locations or at the office for pre-mission preparation, and applies to either ATC (Controller) or non-ATC (Safety Officer) duties.

4.4.5.2 Duty period shall not exceed twelve (12) hours.

4.4.5.3 After ten (10) hours of continuous duty, personnel may no longer perform ATC duties.

4.4.5.4 A 12-hour uninterrupted break must occur before the next scheduled duty time/show time for the performance of LZC/DZC or LZSO/DZSO duties.

4.5 Contractor Personnel.

4.5.1 Project Manager (PM). The contractor shall submit qualifications for the alternate PM(s) supporting this contract at least ten (10) days in advance of assuming responsibilities. The PM shall be responsible for the performance of all work required by this contract. The name of the PM alternate(s) who shall act for the contractor when the PM is absent, shall be designated in writing to the COR. By the start of the basic performance period, and as changes occur thereafter, the contractor shall provide the COR telephone numbers of the PM and alternate(s) and where these persons may be contacted outside of normal duty hours. The contractor shall maintain a current list of designees throughout the life of the contract. As personnel changes occur, the contractor shall ensure that new personnel meet or exceed the qualification requirements of the specified positions.

4.5.2 The PM or alternate(s) shall have full authority to act for the contractor on all contract matters relating to daily execution of this contract.

4.5.2.1 The PM or alternate(s) shall be available during normal duty hours (0700-1600) to meet or teleconference with government personnel, to discuss problem areas. After normal duty hours, the PM or alternate(s) shall be available within one (1) hour.

4.5.2.2 The contractor shall maintain and employ a plan to recall contractor employees for quick response to emergency situations. The contractor shall furnish the COR a primary and alternate point of contact to implement recall during non-duty hours.

4.5.2.3 The PM or alternate(s) shall attend all necessary or required scheduling meetings for all mission information they are required to support and maintain contact with COR and designated scheduling contact.

4.5.2.4 The PM and alternate(s) shall have a minimum of 3 years management experience.

4.5.2.5 The PM and alternate(s) shall possess a SOF background or be familiar with special operations procedures and requirements of this contract.

4.5.2.6 PM will establish and maintain training/continuation training/qualifications folders on all contractor personnel. Folders will include, but not be limited to, AFSOC LZC/LZSO training, flight physical information, RPA training, ATC certificates, facility ratings and pertinent school graduation diplomas.

4.5.2.7 The PM shall submit qualifications for contractor employees supporting this contract at least ten (10) days in advance of employee assuming responsibilities. The contractor shall provide the COR with updates to name(s) and phone number(s) as changes occur and update the deliverables to submit as scheduled. The qualifications shall be subject to the CO/COR's review and approval.

4.5.2.8 The PM shall maintain all required administrative records pertinent to supporting this contract. Records include, but are not limited to personnel training and qualifications folders, current equipment inventories issued to contractors, training records, travel records and, if required, communications security items.

4.5.2.9 PM shall ensure all contractor personnel are fully qualified within 30 calendar days of contract start. PM shall also ensure that contractor personnel are evaluated annually for proficiency and safety. Evaluation shall cover all areas of PWS requirements. PM will develop an evaluation program in conjunction with the COR.

4.6 Contractor Employees. Contractor shall provide one (1) Program Manager, one (1) Alternate Program Manager, and Technicians commensurate with experience levels required by this PWS to support the training specified in paragraph 1.2.

4.6.1 All Contractor Personnel: The contractor shall ensure all personnel possess the following professional qualifications before starting work, or within thirty (30) calendar days of beginning work on this contract.

4.6.1.1 Must be able to read, write, speak and understand English.

4.6.1.2 Must have working knowledge of the organizational interface of military, federal, state and local agencies as applicable to all operations under this PWS and be familiar with military command and control structures.

4.6.1.3 Have the physical capabilities to perform the duties listed in this PWS. Must be able to safely lift and carry at least fifty (50) pounds.

4.6.1.4 Possess fundamental land navigation/map, compass and GPS skills sufficient to read and locate, using latitude and longitude and Universal Transverse Mercator (UTM)/Military Grid Reference System (MGRS) coordinates, boundaries, points of origin, points of impact, impact/strike points, and other locations during all training missions.

4.6.1.5 Be able to obtain and maintain a minimum SECRET security clearance. The security clearance is required prior to starting work on this contract.

4.6.1.6 Must possess a valid civilian driver's license for the vehicle(s) to be operated.

4.7 For LZ/DZ controller only: The LZ/DZ controller shall pass, possess and maintain a valid and current FAA Class II flight physical issued under 14 CFR 67 or equivalent medical standards and maintain this requirement while performing under this contract. The contractor shall be responsible for ensuring that all contractor personnel are medically qualified prior to assuming duties and are able to perform services on a daily basis.

4.7.1 The contractor shall maintain DD Form 2992, *Medical Recommendation for Flying or Special Operational Duty*, or equivalent documentation, for all contractor personnel. Requirements of 14 CFR 91.17, Alcohol or Drugs, applies. The contractor shall submit to drug testing as required by the government. The government shall reserve the right to accomplish drug testing and shall incur all costs of the testing.

4.7.2 For LZ/DZ controller only: The LZ/DZ controller shall have a minimum of four (4) years' experience in Air Force Specialty Code 1C2X1, P273X0, P272X0D or equivalent in the performance of LZ duties as outlined in AFI 13-217, and satisfactorily completed a Department of Defense, Department of Transportation ATC course or the USAF Combat Control Operator Course. A prior (or current) ATC Tower certification is highly desired.

4.7.3 Be able to conduct LZ/DZ usability assessments, scoring procedures and surveys in accordance with AFI 13-217.

4.7.4 Be able to conduct/report weather observations in accordance with FAA JO 7110.65, Chapter 2, Sections 6 and 7.

4.7.5 Be able to marshal aircraft in accordance with AFMAN 11-218.

4.7.6 Complete AFSOC LZSO/DZSO training, local area orientation, and be certified by letter signed by the 492 SOTRSS/CC within 30 calendar days of starting. The contractor will not be held responsible for administrative delays on the part of the government in signing the certification letter.

4.8 Hiring Restrictions. The Contractor shall not employ any person who is an employee of the government if employing that person would create a conflict of interest. Additionally, the Contractor shall not employ any person who is an employee of the Department of the Air Force, either military or civilian, unless such person seeks and receives approval according to DODD 5500-7-R. The Contractor shall not employ any person who is an employee of the Department of the Air Force if such employment would be contrary to the policies in AFI 64-106, Chapter 3.4.2.2.7. The Contractor is cautioned that off-duty active military personnel hired under this contract may be subject to permanent change of station, change in duty hours, or deployment. Military Reservists and National Guard members may be subject to recall to active duty. The abrupt absence of these personnel could adversely affect the Contractor's ability to perform; however, their absence at any time shall not constitute an excuse for nonperformance under this contract.

4.8.1 The contractor shall not employ persons for work on this contract if such employee is identified to the contractor by the CO/COR as a potential threat to the health, safety, security, general well-being, or operational mission of the installation and its population.

4.9 Administrative Considerations

4.9.1 Contractor-Furnished Items and Services.

4.9.2 The contractor shall ensure on duty AZ teams have a cellular phone(s). A list of all cell phone number(s) shall be furnished to the CO/COR. Cell phone use near classified processing equipment and secure radios will be conducted in accordance with government policies.

4.9.3 Uniforms/Appearance. Contractor employees shall present a neat and groomed appearance and easily recognized as contractor employees.

4.9.4 Scheduling. Aircraft training missions are scheduled by 492 SOW Formal Training Unit (FTU)s. Range/LZ scheduling is accomplished by 1 SOAOS/DOGR. Contractor will coordinate with schedulers to provide the specific service and/or personnel required to support each mission.

4.10 Environmental and Hazardous Materials Handling.

4.10.1 The contractor shall perform the requirements of this contract in an environmentally acceptable manner consistent with Air Force, federal, state, and local environmental laws and regulations.

4.10.2 The contractor shall ensure policies and procedures that minimize the risk of environmental pollution are established.

4.10.3 The contractor shall follow Air Force, MAJCOM, base, wing, squadron regulations and instructions, and local plans and procedures concerning the handling of potentially hazardous/ toxic materials.

4.10.4 The contractor shall cooperate with base officials in conducting inspections, resolving incidents, and taking corrective action to prevent recurrence, where the release of hazardous/toxic materials occurs within the contractor's area of responsibility as defined in this contract. The contractor will obtain authorization from the Hurlburt Hazardous Material Management Process Team. Contact 1 SOCES/CEAN for details. The contractor will comply with the Hurlburt Spill Control and Countermeasures (SPCC) Plan in the use or accidental release of petroleum products.

4.10.5 If required by host unit, the contractor shall follow established programs to safely and properly use, manage, store, control, and dispose of combustible, flammable, and hazardous materials.

4.10.6 The contractor shall be responsible for complying with Air Force directives and policies, base regulations/instructions on waste minimization. The contractor shall also manage hazardous waste in accordance with 40 CFR, Parts 260-271; 49 CFR, Parts 171 and 172; and local installation administration codes/titles as required.

4.10.7 The contractor shall follow established maintenance waste accumulation procedures, collect waste, and prepare the required paperwork for product inventories, record keeping of hazardous waste, and turn-in documents of acceptable accumulated waste required by the Defense Reutilization Marketing Office (DRMO).

4.10.8 The contractor shall comply with federal, state, local, base, and Air Force regulations/instructions providing the correct documentation for the disposition of accumulated wastes. New or changed processes that affect the quality or quantity of hazardous waste generated must be approved by the Base Environmental Manager prior to implementation.

4.11 Physical Security

4.11.1 The contractor shall be responsible for safeguarding government property identified under this contract at all times.

4.11.2 The contractor shall not duplicate any government-issued keys.

4.11.3 The contractor shall prohibit the use of government-issued keys by any persons other than contractor's employees. The contractor shall also prohibit contractor employees from opening locked areas to permit entrance of persons other than contractor employees engaged in performance of contract work in those areas.

4.11.4 The contractor shall immediately report to the COR any occurrences of lost or duplicated keys.

4.11.5 In the event keys, other than master keys, are lost or duplicated, the contractor may be required, upon written direction of the CO, to re-key or replace the affected lock or locks without cost to the government. The government may, however, at its option, replace the affected lock or locks or perform re-keying and deduct the cost of such from the monthly payment due the contractor. In the event a master key is lost or duplicated, the government shall replace all locks and keys for that system and the total cost deducted from the monthly payment due the contractor.

4.11.6 Lock Combinations. The contractor shall control access to all government-provided lock combinations to preclude unauthorized entry.

4.11.7 The Contractor and employees shall comply with all security requirements of AFI 31-101, at all times while on the installation. Contractor personnel shall not enter restricted or controlled areas and/or base facilities unless specifically authorized in performance of their duties. Contractor personnel involved in civil crimes and/or other incidents of misconduct may be refused entry to the installation.

4.11.8 The Contractor is responsible for ensuring the Visitor/Vehicle Pass or Common Access Card is returned within three days of employee termination or contract completion. The Contractor

shall return the Visitor/Vehicle Pass or Common Access Card to the Security Forces Squadron or Pass and ID. The Contractor is responsible to ensure the above items are returned for Contractor employees as well as those of any subcontractors. The loss of any of the items listed above shall be reported to the appropriate agency immediately.

4.11.9 The Contractor will be required to provide a Contractor Pass letter to the Contract Administrator (CA) identifying contractor employees requiring a Common Access Card/Base Pass (template will be provided). Once signed by the CA, the employee will work with the Contracting Officer's Representative (COR) and the unit Trusted Agent to get the required CAC from the Military Personnel Flight.

4.11.10 Identification Badges. The contractor shall furnish corporate identification badges to all contractor and subcontractor personnel authorized to work at all government installations. Costs for providing the corporate identification badge is the sole responsibility of the contractor. While in government facilities, all contractor personnel shall conspicuously display their corporate identification badge at all times to allow for easy identification as a contractor employee or authorized subcontractor performing work for the contractor. Subcontractor employees' identification badges shall identify their respective prime contractor.

4.11.12 Contractor personnel and their subcontractors must identify themselves as contractors or subcontractors during all meetings, telephone conversations, in electronic messages, or correspondence related to this contract.

4.11.13 Contractor/Employee Base Pass and Identification, Special Clearances and Vehicle Passes. The contractor shall comply with all requirements and procedures IAW AFFARS 5352.242-9000, Contractor Access to Air Force Installations and other requirements stated herein. The contractor shall obtain base identification and vehicle passes, if required, for all Contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor employees are required to wear or prominently display installation identification badges or contractor-furnished contractor identification badges while visiting or performing work on the installation.

4.11.13.1 The Contractor shall furnish a current Contractor Employee List/Access Letter, and submit it through the Contracting Officer to the Security Forces Pass and Registration Office. The roster shall be updated within 10 duty days of changes. The Contractor shall obtain personal identification passes for all employees and vehicle passes for all Contractor and personal vehicles requiring entry onto Hurlburt Field. Vehicle Registration, proof of insurance, and a valid driver's license must be presented for all vehicles to be registered IAW AFI 31-218, Air Force Motor Vehicle Traffic Supervision.

4.11.13.1.2 The Contractor Employee List. This list shall identify every employee requiring base access. Every time employees change, it shall be updated to reflect additions and/or deletions. Identify those individuals you wish to have escort authority by including the word "escort" or "E" next to their names. Limit the number of individuals designated as escorts to a reasonable number (i.e. one or two). For work locations, use building numbers or specify as base-wide if applicable. Once completed, email the list to the Contracting Office representative in EXCEL format. The Contracting Officer will then prepare, attach a cover letter, and forward the Employee List to the Visitor Control Center.

4.11.13.2 The contractor shall submit the employee listing to the Contracting Officer no less than 3 days prior to the performance start date and at least one day prior as changes occur.

4.11.13.3 Upon notification of the employee listing being forwarded to the Visitor Control Center (VCC), all contractor employees shall report to the VCC to complete the required documentation.

4.11.13.4 When reporting to the registration office, the authorized contractor individual(s) shall provide a valid driver's license, current vehicle registration, valid vehicle insurance certificate to obtain a vehicle pass. Hurlburt Field adheres to the guidelines of the REAL ID Act outlined in Air Force Guidance Memorandum to AFMAN 31-113.

4.11.13.4.1 Driver's Licenses from non-compliant states are unauthorized IAW the REAL ID Act and will not be accepted for entry into Hurlburt Field.

4.11.13.4.2 Current Identification which may be used in place of an unauthorized State Driver's License are the following:

US Passport

Foreign

Passport

Veterans Identification Card

Permanent Resident card

Federal personal identification Cards (Contractor ID)

4.12 Government Performance of Services During Labor Strikes. Because services called for under this contract are of a critical importance to the Air Force, the government reserves the right to suspend performance of this contract in the event of a labor strike by the contractor's employees. When contractor's services degrade sufficiently to jeopardize mission capabilities of the government, the services shall be performed exclusively by the government. Under such circumstances, and at the direction of the Contracting Officer, the contractor agrees to remove its non-striking workforce from the performance site and not to interfere in any way with the government's performance. The PM or alternate shall be required to work with government personnel to ensure a smooth transition from contractor to government operation.

4.13 Safety. The wing and squadron Safety Offices and the Fire Department shall have the authority to conduct work site visits to ensure Air Force facilities and equipment are used and maintained to Air Force standards.

4.14 Data. The government has unlimited rights to all deliverables of this contract. Specific contract efforts and accomplishments under this contract shall be included in the applicable reports described in paragraph 1.5.

4.15 Security Instructions. Contractor personnel shall have a minimum of a SECRET security clearance to perform services under this contract. The government will provide contractor personnel anti-terrorism and Essential Elements of Friendly Information (EEFI) briefings to cover security issues as determined by the Air Force.

4.16 Airfield/Pilot Meetings. The PM or alternate(s) may be required to attend Airfield Operations Board meetings and Pilot Controller meetings to keep informed of current issues within the local flying community. The contractor shall coordinate attendance with the COR.

4.17 Affirmative Procurement. The contractor shall practice environmentally preferable purchasing in accordance with Executive Order (E.O.) 131010 for all supplies and materials purchased for this task order.

4.18 Malfunction/Accident/Incident Response. These duties are required when injury, property damage, aircraft damage or pollution/damage to the environment occurs.

4.18.1 Provide emergency markings, marshalling and advisories for evacuation of injured personnel until the Incident Commander (Fire Department) arrives on site.

4.18.2 Provide a comprehensive written narrative of the situation including, but not limited to, time of incident, injuries to personnel, equipment/aircraft damage, civilian or military property damage, all personnel involved, weather observations given to the aircraft and special weather observations taken following the incident, type of mission, type of aircraft, operating frequencies, 10-digit Universal Transverse Mercator (Military Grid Reference System) grid coordinates of incident, and intended target location.

4.18.3 Immediately report the information to the Range Control/A3/Command Post/Safety Office as local procedures dictate.

4.18.4 Record and document each detail for all incidents, accidents and malfunctions and be available to answer questions about events on the training area for users, range authorities and/or the host squadron. Include details of pre-mission, mission, and post mission procedures.

4.19 Liability. The Government shall not be held responsible for damages to property or for injuries or death to persons who might occur without fault on the part of the Government as a result of, or incident to, performance of the contractor.

4.20 Personnel Substitutions

4.20.1 If personnel substitutions are required during the period of performance, the contractor shall provide written justification for the change and résumé(s) for new personnel. The contractor shall ensure that personnel substitutions meet or exceed the stated qualifications and clearance level of the individuals originally proposed for the task.

4.20.2 If the personnel substitution is “employee-generated,” the contractor shall provide a notice to the CO at least 10 workdays prior to the proposed replacement. If the substitution is “contractor-generated,” the contractor shall provide 30 calendar days’ advance notice. The notice shall state the date and time the position will be vacant, the reason for vacating the task, the anticipated replacement date of personnel, and what management corrective action will be taken to ensure task mission completion. All personnel substitutions shall be subject to CO approval.

4.20.3 The Contractor shall retain the right to substitute personnel provided the substitution does not cause a break or lapse in services currently provided to the government.

4.21 Insurance. The contractor shall obtain the necessary insurance as required by FAR Part 28.3.

The minimum amounts of insurance will be maintained IAW FAR 28.307-2.

4.22 Continuation of Essential DoD Contractor Services During Crisis. In accordance with DoDI 1100.22, (12 Apr 2010) Continuation of Essential DoD Contractor Services During Crises, DFARS 237.76, and the Air Force implementation thereof, unless otherwise directed by the CO or COR, it is determined that the services as identified in this PWS ARE NOT essential for performance during a crisis.

4.23 Base Closures

4.23.1 The Wing Commander may direct a base closure of all or part of the base in response to an unforeseen emergency such as, but not limited to, adverse weather, Act of God such as tornado or hurricane, or a base disaster such as a natural gas leak or fire. When the directive is issued, contractor personnel may be officially dismissed. Upon dismissal, contractor personnel shall promptly and appropriately secure all Government-provided property and evacuate in an expedient but safe manner. Once evacuated, contractor personnel shall follow the directions in paragraph b of this clause.

4.23.2 Base Closure Notification Procedures: After an official notification from the CO or COR of a base closure at Hurlburt Field (or any other performance location specified in contract award) ordered by the Wing Commander, the contractor is directed to listen or watch a local news program for notification of the re-opening of the base as no other form of notification of a base re-opening will be issued by the Government. The contractor is responsible for notifying their employees of the base re-opening. If the decision to close all or part of the base is made during the duty day, the contractor shall follow the Wing Commander's instructions as transmitted through official notification channels.

4.24 Successor Contractor

4.24.1 This contract represents a continuing need of the Government, and as such, it is anticipated that, upon completion or termination of this contract, another contract for substantially the same effort will be executed.

4.24.2 The contractor agrees to preserve and make available to the CO, upon request, copies of all records and other documentation, developed or acquired under this contract or preceding contracts for this effort, regarding performance of the work required by this contract.

4.24.3 The contractor agrees to cooperate fully with the government and any successor contractor

to ensure an orderly transition at the end of this contract. The contractor shall make available to the CO, upon request, the names, job titles, and duties of all employees who have worked under this contract;

4.25 Training of Contractor Employees The contractor shall not bill for travel costs associated with contractor employee training unless specifically required and authorized with the CO's approval, contractor employees may be allowed to attend Government-sponsored training at the contractor's expense.

4.26 Use of Portable Electronic Devices

4.26.1 Contractor will adhere to 492 SOTRG policy regarding use of PEDs in all facilities.

4.26.2 Contractor must inform visitors, in advance, of the AFSOC PED policy and require them to leave their PEDs outside the facility.

4.26.3 All government-owned PEDs are subject to monitoring IAW AFI 33-219.

4.26.4 Enforcement: Failure to adhere to the provisions of this policy and/or AFSSI8502/AFSOCI 33- 202/USSOCOM Directive 380-19 may result in:

4.26.4.1 Termination of government PED privileges and/or network access to all AFSOC and/or DoD supported networks.

4.26.4.2 Confiscation or destruction of unauthorized PEDs, or

4.26.4.3 Other disciplinary and legal penalties as appropriate under the UCMJ or federal law.

4.27 Service Contract Reporting Requirements

4.27.1 The contractor shall report the following information: (1) Contract number (2) Total dollar amount invoiced for services during the previous Government fiscal year under the contract (3) The number of Contractor direct labor hours expended on the services performed during the previous Government fiscal year (4) Data reported by subcontractors. All data shall be provided via a secure data collection site. The contractor is required to completely fill in all required data fields via the internet at www.sam.gov. (See SAM User Guide).

4.27.2. Reporting inputs will be for the labor executed during the period of performance for each Government fiscal year (FY), which runs 1 October through 30 September. While inputs may be reported any time during the FY, all data shall be reported no later than 31 October of each calendar year. Contractors may direct questions to the www.sam.gov help desk.

4.27.3 Reporting Period: Contractors are required to input data by 31 October of each year.

4.27.4 Uses and Safeguarding of Information: Information from the secure web site is considered to be proprietary in nature when the contract number and contractor identity are associated with the direct labor hours and direct labor dollars. At no time will any data be released to the public with the contractor's name and contractor number associated with the data.

4.27.5 User Guide: Data for Air Force service requirements must be input at the www.sam.gov link. However, the User Guide for government personnel and contractors are available at www.sam.gov.

SECTION 5.0 - Appendices

APPENDIX 1

APPLICABLE GUIDANCE PUBLICATIONS AND FORMS

This contract is subject to all relevant statutes, ordinances, laws and regulations of the United States (including Executive Orders of the President) and state (or other public authority). The contractor shall observe and comply with all applicable state and federal requirements as to Social Security, Workmen's Compensation and employment, and any other matter concerning employment applicable to contract performance. The contractor shall also abide by and comply with such rules and regulations, directions, or orders, not inconsistent herewith, as may from time to time be issued by the Government.

The contractor shall comply with, and shall ensure that its personnel and its subcontractors and subcontractor personnel at all tiers obey, all existing and future U.S. laws, Federal or DoD regulations.

AIR FORCE PUBLICATIONS

AFI 11-202V3_ AFGM 2021-01	General Flight Rules	10 Jun 2020
AFI 11-202V3, AFSOC Supplement	General Flight Rules	15 Mar 2021
AFI 11-214, IC 1	Air Operations Rules and Procedures	15 Jun 2021
AFMAN 11-218	Aircraft Operation and Movement on the Ground	05 Apr 2019
AFI 11-218, AFSOC Supplement	Aircraft operations and Movement on the Ground	14 Feb 2020
AFI 11-235	Forward Area Refueling Point (FARP) Operations	31 May 2019
AFMAN 13- 204V3 AFGM 2021-02	Air Traffic Control	22 Jul 2022
AFMAN 13-212V1	Range Planning and Operations	22 Jun 2018
AFI 13-212, AFSOC Supplement	Range Planning and Operations	30 Sep 2015
AFI 13-217	Drop Zone and Landing Zone Operations	22 Apr 2021
AFI 13-217, AFSOC Supplement	Drop Zone and Landing Zone Operations	11 Jan 2022
AFI 13-219V1	Combat Control and Special Tactics Officer Training	Certified Current 21 Apr 2011
AFI 13-219V2	Combat Control and Special Tactics Officer Stan/Eval	Certified Current 21 Apr 2011
AFI 31-101	Integrated Defense (FOUO)	08 Oct 2009
AFI 31-101, AFSOC Supplement	Integrated Defense (FOUO)	07 Mar 2013
AFI 32-7086	Hazardous Materials Management	04 Feb 2015
DAFI 36-2670	Total Force Development	12 Oct 2021

AFI 64-106	Contractor Labor Relations Activities	04 Oct 2019
AFI 91-202 AFGM 2019-01	The US Air Force Mishap Prevention Program	12 Mar 2020
AFI 91-202, AFSOC Supplement	The US Air Force Mishap Prevention Program	26 Oct 2021
AFI 91-204	Safety Investigation and Hazard Reporting	10 Mar 2021
AFI 91-204, AFSOC Supplement	Safety Investigation and Hazard Reporting	18 Oct 2021
AIR FORCE PUBLICATIONS		
AFJPAM 32-8013V1	Planning and Design of Roads, Airfields, and Heliports in Theater	Aug 1994
CFEPT 1C2X1	Combat Control	13 Feb 2018
AFI 23-101 AFGM 2018-02	Air Force Materiel Management	22 Oct 2020
JOINT PUBLICATIONS		
AFTTP 3-2.23(I)	Multi-Service TTPs for Joint Air Traffic Control (JATC)	01 Apr 2014
AFJ 13-310(I)	Joint Airdrop Inspection Records, Malfunction/Incident Investigations and Activity Reporting	23 Jun 2009
LOCAL INSTRUCTIONS		
HFI 11-201	Aircraft Operations	27 Jan 2021
HFI 13-204	Airfield Operations Instruction	17 Dec 2015
EAFBI 11-201	Air Operations	17 Feb 2017
EAFBI 13-212	Range Planning and Operations	13 Apr 2015
AFSOC FCIF	AFSOC Flight Crew Information File	Published as Required

ETL 98-5	Training Operations on Semi-prepared Airfields C-130 and C-17 Contingency and Training Airfield Dimensional Criteria	Oct 98
10515-0283-4300	Harris RFComm, AN/PRC-152 Radio Technical Manual	Jan 10
68-P36745M	General Dynamics URC-200 Radio Technical Manual	Aug 06
DATA SHEET	Semtech SMP-1000 Transponder Beacon	Jul 10
DATA SHEET	B.E. Meyers IZLID 1000P/200P	Jul 11

FAA PUBLICATIONS

JO 7110.65	Air Traffic Control	Jul 12
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FORMS

AF Form 483	Certificate of Competency	Feb 85
AF Form 1297	Temporary Issue Receipt	Jul 87
AF Form 2432	Key Issue Log	Aug 95
AF Form 3822	Landing Zone Survey	Oct 02
AF Form 3823	Drop Zone Survey	Oct 02
AF Form 4066	Forward Area Refueling Point (FARP) Survey	Apr 99
AF Form 4303	Helicopter Landing Zone Survey	Oct 02
AF Form 4304	Drop Zone/Landing Zone Control Log	Sep 02
DD Form 2992	Medical Recommendation for Flying or Special Operational Duty	Jan 15

CODE OF FEDERAL REGULATIONS

14 CFR 91.111	Operating Near Other Aircraft
14 CFR 91.113	Right-Of-Way Rules: Except Water
Operations 14 CFR 91.155	Basic VFR Weather
Minimums	
14 CFR 67	Medical Standards and
Certification 14 CFR 91.17	General
Operating and Flight Rules 40 CFR 260-271	
Environmental	
49 CFR 171	General Information, Regulations, and Definitions
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, Training Requirements, and Security Plans

OTHERS

EO 13101	Greening the Gov't Through Waste Prevention, Recycling, and Acquisition	Sep 98
AFH 33-337	The Tongue and Quill	May 15

APPENDIX 2

WORKLOAD ESTIMATES

	Man Hours	Mission hrs.	Requested Missions	LZ/DZ Missions
January-23	2532	494	76	10
February-23	2404	468	72	10
March-23	2128	416	64	8
April-23	2660	520	80	10
May-23	2404	468	72	10
June-23	3032	592	91	12
July-23	2660	520	80	10
August-23	2766	540	83	11
September-23	2660	520	80	10
October-23	2660	520	80	10
November-23	3022	592	91	12
December-23	2660	520	80	10
2023 Workload	31588	6170	901	123

MRT Specific Missions = 4 personnel/2 vehicles

LZ/DZ Specific Missions = 2 personnel/1 vehicle

APPENDIX 3

GOVERNMENT PROVIDED EQUIPMENT

<u>Location</u>	<u>Nomenclature</u>	<u>Quantity</u>	<u>Company & Model #</u>
492 SOTRSS	PRC-152 RADIO	1	77871
492 SOTRSS	PRC-152 RADIO	1	77850
492 SOTRSS	PRC-152 RADIO	1	77735
492 SOTRSS	PRC-152 RADIO	1	77624
492 SOTRSS	PRC-152 RADIO	1	77904
492 SOTRSS	PRC-152 RADIO	1	77878
492 SOTRSS	PRC-152 RADIO	1	78075
492 SOTRSS	PRC-152 RADIO	1	77699
492 SOTRSS	PRC-152 RADIO	1	77533
492 SOTRSS	PRC-152 RADIO	1	77914
492 SOTRSS	PRC-152 RADIO	1	77718
492 SOTRSS	PRC-152 RADIO	1	77710

APPENDIX 4

GOVERNMENT PROVIDED EQUIPMENT

Item	Nomenclature	Quantity	Serial / Model Number
MRT Field			
MRT KIT			
KIT 1	ENVIS	1	27701
KIT 2	ENVIS	1	90027704
KIT 1	IR STROBE x 6	1	3C-7800-IR
KIT 3	NVG'S PVS -9	1	9368
	NVG'S PVS -9	1	6658
	NVG'S PVS -9	1	2498
Gun Sims			
	AK-47s Rubber	1	AK-01
	AK-47s Rubber	1	AK-02
	AK-47s Rubber	1	AK-03
	AK-47s Rubber	1	AK-04
	AK-47s Rubber	1	AK-05
	AK-47s Rubber	1	AK-06
	AK-47s Rubber	1	AK-07
	AK-47s Rubber	1	AK-08
	M-4 Rubber	1	M-01
	M-4 Rubber	1	M-02
	M-4 Rubber	1	M-03
	M-4 Rubber	1	M-04
	RPG Rubber	1	RPG-01
LZ Gear			
	Magnetic Ruler Kit	1	A335
KVAMP	Aviators kit bag 10/10	1	N/A
	Measuring Wheel	1	RR318N
	Measuring Wheel	1	MK3112

	Hammers	1	N/A
	Hammers	1	N/A
	Hammers	1	N/A
Phantom Light Kit			
LG-1	Lights	1	Model PK9000
LG-3	Lights	1	Model PK9000
LG-5	Lights	1	Model PK9000
LG-6	Lights	1	Model PK9000
LG-7	Lights	1	Model PK9000
LG-8	Lights	1	Model PK9000
LG-9	Lights	1	Model PK9000
LG-10	Lights	1	Model PK9000
LG-11	Lights	1	Model PK9000
LB-1	Light Bag	1	Model PK9000
LB-2	Light Bag	1	Model PK9000
LB-3	Light Bag	1	Model PK9000
LB-4	Light Bag	1	Model PK9000
LB-5	Light Bag	1	Model PK9000
LB-6	Light Bag	1	Model PK9000
LB-7	Light Bag	1	Model PK9000
LB-8	Light Bag	1	Model PK9000
LB-9	Light Bag	1	Model PK9000
LB-10	Light Bag	1	Model PK9000
LB-11	Light Bag	1	Model PK9000
LZ Kit 1			
AZL 15 Light Kit 1	Lights	5	P2603A
	Transmitter	1	P2606T
	Antenna	6	
	Kestral	1	2187829
	Kestral	1	2188673
Binoculars	Canon	1	45900041
	ENVIS	1	27699
	NVG's PVS-9	1	15557
Phantom Light Kit			
LG-2	Lights	1	Model PK9000
LG-4	Lights	1	Model PK9000
BATTERIES	APX 6000XE	1	500001D014E9
	APX 6000XE	1	500001CFDD64

	APX 6000XE	1	500001969635
	APX 6000XE	1	500001B123F6
	APX 6000XE	1	500001969649
	APX 6000XE	1	50000196816E
	APX 6000XE	1	50000194D837
	APX 6000XE	1	500001969592
	APX 6000XE	1	500001B117E1
	APX 6000XE	1	500001968F06
	APX 6000XE	1	50000194B0BD
	APX 6000XE	1	50000196A451
RADIOS	APX 6000XE	1	756CTX0037
	APX 6000XE	1	756CTX0034
	APX 6000XE	1	756CTX0035
	APX 6000XE	1	756CTX0038
	APX 6000XE	1	756CTX0033
	APX 6000XE	1	756CTX0036
	APX 6000XE	1	756CTX0039
	APX 6000XE	1	756CTX0032
	APX 6000XE	1	756CTX0031
	APX 6000XE	1	756CTX0030
	LMR RADIO	1	320CDS8274
	LMR RADIO	1	320CDS8275
	LMR RADIO	1	320CDS8276
	LMR RADIO	1	320CDS8278
	LMR RADIO	1	320CDS8279
AK-47 kits			
Simulator			
Kit 1	Explotrain X-AK-47	1	19XAK1310AY
Kit 2	Explotrain X-AK-47	1	19XAK1309AY
Kit 3	Explotrain X-AK-47	1	19XAK1311AY
Kit 4	Explotrain X-AK-47	1	19XAK1313AY
Kit 5	Explotrain X-AK-47	1	19XAK1808AY
Kit 6	Explotrain X-AK-47	1	19XAK1312AY
PHANTOM KIT	Lights	9	P2603A
	Transmitter	1	P2606T
	Antenna	18	
IED's			
	Explotrain X-05 IED	1	G0038922
	XM-11 IED Simulator	1	7014
BOX -1			

	Garmin etrex	1	1JZ035833
	Garmin etrex	1	1JZ036096
	Garmin etrex	1	1JZ036111
	Garmin etrex	1	1JZ036114
	ENVIS	1	90027697
	GARMIN RINOS 650	1	29V043441
	GARMIN RINOS 650	1	29V043460
	GARMIN RINOS 650	1	29V043461
	GARMIN RINOS 650	1	29V043455
	GARMIN RINOS 650	1	29V043439
	KESTRAL	1	2313158
	BINOS NIKON	1	AQ005412
Locker			
	PELTORS	1	2118100109
	PELTORS	1	2118100123
	PELTORS	1	2118100079
	PELTORS	1	2118100067
	PELTORS	1	2118100110
	PELTORS	1	2118100112
	PELTORS	1	2118100142
	PELTORS	1	2118100111
LZ	Handheld Spotlight	1	A9
	Whisper Mic	21	5965016137134