

DAU

Contracting Functional Area

ASD(A)/DPC

Updated 24 February 2022

DoD Contracting Certification

| | DoD Contracting Professional Certification Requirements |
|------------------------------|---|
| Education | No degree requirement for certification (10 U.S. Code § 1724 requires Baccalaureate Degree for 1102 series positions and similar military positions) |
| Training | Contracting Common Competencies (does not include Mission Focused or Specialty Competencies) <ul style="list-style-type: none"> • CON 1100V, CON 1200V, CON 1300V, CON 1400V |
| Experience | 12 months full time experience applying a representative sample of the Contracting Common Competencies <ul style="list-style-type: none"> • Equivalent experience may be considered in government or industry (must be documented and presented in detail) • Representative sample of Contracting Common Competencies determined by the Component |
| Assessment | Comprehensive Exam on Contracting Common Competencies (CON 3990V) |
| Validation | Agency/organization validates that all of the above is completed and provides official DoD Contracting Professional Certification |
| Professional Currency | <ul style="list-style-type: none"> • 80 hours of Continuous Learning (CL)/2 years – DoDI 5000.66. • CL hours may be completed in technical, professional, and specialty competencies. • A certain amount of CL hours, as determined by supervisor, shall directly map to professional competencies. • Requirements for maintaining professional currency will be addressed in update to the DoDI 5000.66. |

Effective February 1, 2022



February 1, 2022 - New Contracting Certification Courses

Follows the DoD Contracting Competency Model

*Must be completed first
**Taken in linear fashion
***Taken any time after Foundational Skills

Each 4 weeks (19 workdays) long with Live (sync) & Self-paced (async) learning

Approximately 190 student training hours

CON 1100V Contract Foundational Skills*

- Contracting Lifecycle
- Contracting Principles
- Understanding Regulations
- Parts of a Solicitation and Contract
- Guiding Principles
- Situational Assessment

Estimated 46 hours (32.5 sync and 13.5 async)

CON 1200V Contract Pre-award**

- Define Requirements
- Understanding Industry
- Industry Perspective
- Market Research
- Acquisition Planning
- Developing effective contract strategy
- Socioeconomic Programs
- § Develop/amend solicitations

Estimated 58 hours (19 sync and 39 async)

PreReqs:

- § CLC 004 Market Research
- § FAC 081 Back to Basics Market Research

CON 1300V Contract Award**

EVALUATION & AWARD

- Price & Cost Analysis
- Plan Negotiations
- Select Sources
- Manage Disagreements

Estimated 41 hours (21 sync, 20 async)

Embedded:

- § CLC 047 Contract Negotiation Techniques
- § CON 0070/0072 Source Selection

PreReqs:

- § FAC 069 Price Analysis
- § FAC 082, BTB: Price Reasonableness for Simplified Acquisitions
- § FAC 085 BTB: Conduct Pre-award & Post-Award Debriefings

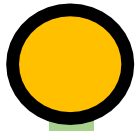
CON 1400V Contract Post-award***

- Administer Contracts
- Quality Assurance
- Subcontracts
- Manage Changes
- Interpretations, disputes, terminations
- Closeout (includes GFP Disposition)

Estimated 45 hours (11 sync and 34 async)

Comprehensive Exam on contracting common competencies (not professional competencies) signifying an individual has achieved initial readiness

CON 3900V
Contracting
Certification
Exam
Prep Class
(Optional)

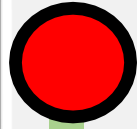


PREP AND
DISCUSSION

- 4 weeks long
- 14 hrs. Live
(sync)
- ~22 hrs. Self-
paced (async)

Outside of
certification

CON 3990V
Contracting
Certification
Exam



EXAM

- 3 hours long
- 150 situational multiple choice questions
- Closed Book
- 70% Passing score

CON 3990V - Exam

- Designed/modeled to function like a professional exam including delivery and feedback
- Exam rigor commensurate with similar industry certification exams
- Independent but "aware" of training; does not assess training learning objectives
- Assesses across the Competencies for Initial Readiness
 - Assess at Bloom Levels 1, 2, and 3
- Exam Delivery Method – Commercial test provider (Pearson Vue) to proctor online and/or physical test centers.
- Only those needing certification are eligible to take exam (Acq coded, CON coded, and not yet certified)
- Exam will be continually refreshed and maintained
- Register like a DAU class
- ❖ **30 days between tries; limit 3 attempts per year.**
- ❖ **If exam is failed, & you have not already taken CON 3900V, the DoD Components will require you take CON 3900V before registering for the exam again.**